



**NATIONAL PHEASANT FEST 2011
JANUARY 28-30, 2011**

EXHIBITOR CHECK-LIST & INFORMATION

**QWEST CENTER
455 NORTH 10TH STREET
OMAHA NE 68102**

CHECK LIST:

- Exhibit space is paid in full, if not please send payment prior to January 1, 2011
- Contract signed and returned to Pheasants Forever, Inc., 1783 Buerkle Circle, St. Paul, MN 55110
- Liability Insurance policy – copy sent to Pheasants Forever, Inc., 1783 Buerkle Circle, St. Paul, MN 55110
- Hotel Rooms booked – see list of blocked National Pheasant Fest Hotels

GENERAL INFORMATION:

Move-In and Set-up:

Thursday, January 27, 2011 from 9:00 am to 7:00 pm

Friday, January 28, 2011 from 8:00 am to 11:30 am

Exhibitor Check-In:

All Exhibitors must check in at the Exhibitor Check-in desk prior to setting up your booth. The Exhibitor Check-in Desk will be located just inside the loading docks at the Qwest Center and open all move-in hours. You will receive your show badges and directions to your booth at the Exhibitor Check-in desk.

Parking:

Parking is available near the Qwest Center

Show Hours:

Friday, January 28, 2011 – 1:00 pm – 9:00 pm

Saturday, January 29, 2011 – 9:00 am – 6:00 pm

Sunday, January 30, 2011 – 10:00 am – 5:00 pm

- **Your booth must be manned during show hours**

Exhibitor Booth Take Down:

Sunday, January 30, 2011 beginning at 5:00 pm – No Early Take Down!

All exhibits must be removed from the building by midnight Sunday